

PTO MINUTES

Tuesday, September 4th, 2018

Present: Michelle Koffel, Jason Fine, Julie Ginnan, Jen Rigney, Dara Berman-Cheung, Jordan Bain, Amy Burden, Catherine Kennedy, Cassie Friedman, Laura Skoracki, Christine Kane, Tammy Yockey, Karl Kirkpatrick, Paula Gilmour, Kari Rucker, Metta McCoy, Jennifer Beegle, Brian Shiniger, Annette Cullman & Kara Rappolt

Handouts: Meeting Agenda, Treasurer's Report, 2018 Budget Report, JMS PTO Whistle Blowing Policy, JMS PTO Policies and Procedures for Vendor Interactions and Conflict of Interest Issues

Welcome: Michelle Koffel

- May minutes approved by Jordan Bain and Kari Rucker

Principal's Report: Jason Fine

- A great start to the year with a VERY smooth school supply sale and again thanks for snacks for the staff on first day
- Sad news regarding the Principal of Wickliffe, Chris Collares. He is fighting cancer, we will reach out to support any way we can. Ideas brought up to send a snack/coffee basket as well as send the "Jones Bears" to Wickliffe on Friday the 21st. Michelle Koffel and Jason Fine to look into further. Teachers have been instructed to answer questions/concerns but not to bring it up to kids. Message to kids across the district (who inquire) is that he has cancer and is in the hospital having tests run but that he is in high spirits and ready to fight it!
- Upgrade to the locker room close to being completed. New lockers and cubbies
- Getting excited about Golden Bear Pride, trying to get Hastings on board for next year

Teachers Report: Karl Kirpatrick

- Gearing up for service learning day and excited to enhance the culture at Jones Middle School

President's Report: Michelle Koffel

- Great start to the year with a very successful school supply sale, getting better and more efficient every year. Thanks to Julie and Colleen's hard work
- Amy Burden is taking over the position of secretary for Kim Hanks as Kim has accepted a full-time position at OSU
- One of our goals this year is to increase the visibility of the PTO. This can be done through sharing on Instagram and Facebook, especially during Golden Bear Pride

Treasurers Report: Jordan Bain

- Budget reports handed out along with bank statements
- School supply sale over 10K, almost 4K over our budgeted goal
- Golden Bear Pride killing it - \$13,913, budgeted \$17,700
- Membership - Net \$6694, budgeted 8K. Will do another push for membership to help reach our goal
- Spiritwear - \$4,788, almost flat to expenses. Sell more spirit wear at Jones/Hastings this Saturday at the Marv?
- Benches assembled/concrete pads installed Paid \$1750 total, \$875 balance
- Permanent locks for girls lockers - \$1650 total
- Walkie Talkie - \$501 total. Used by Jones staff to communicate with Barrington/staff in field. Also mentioned, radio button that is a direct line to UA fire dept.
- Review of Whistleblowing policy - if anyone believes one of our policies/procedures is in violation of the law, right to file a complaint and no retaliation will take place.
- Review of Vendor policy - above board process, bid process to avoid preferential treatment (relatives, etc.). Every 2/3 years - searching for new vendors.
- Budget approval from end of last school year, budget needs approval. Amy Burden first motion to approve request, Julie Ginnan seconds

Committee Reports

Membership: Sally Geraghty (not present)

- 199 members, 28 staff - more taken in cash and checks. On the way to making goal with an extra push. Michelle to give Brian Shiniger forms for teacher meeting tonight

School Supply: Julie Ginnan

- Smooth day - thank you. Jason adds that we might be able to condense even further.
- Trying to work on making sure there aren't so many "extra's" the first week of school. Maybe some glitches due to transition from Jody to new secretary
- District is talking about adding planners back to a requirement for at least 6th graders. Policy changed 3 years ago - moving back towards it
- Trying to exhaust school supplies in JMart

Volunteers: Paula Gilmour

- Sign-up genius' will go out to first round of volunteers - about 50 - in the next week or so

Golden Bear Pride: Kara Rappolt & Annette Cullman

- Starts this Friday!
- Zettler hardware and 2 other companies - EE Ward Moving and Storage and Byers Auto are three main sponsors. Signs have been printed to reflect this
- 13 gold sponsors, 15 black, new banner in gym. 20 limited addition centennial bears, 8 baby bears
- Update to treasurer's numbers - \$19, 200 paid out
- Discussed renting the Bears for \$50 during year - not for FREE!

Communication: Dara Berman-Cheung

- Give Dara some time (a few days to a week) to get something up on website - not night before if possible!

Mini-Grants: Kari Rucker

- Ms. Fotherfil (6th grade math, reading teacher) requested 4 sets of Jacqueline Woodson books (20 books each). Quote from amazon was \$772, Cover to Cover was more expensive - going to approach them again to see if they can match it. Michelle Koffel motions to approve, Dara Berman-Cheung seconds motion.
- Molly Miely requests Service Learning Kickoff funds of \$250 to provide reflection activities, snacks/waters for presenters. Michelle Koffel motions to approve, Annette Cullman seconds
- Jill Schneider, 8th grade science teacher requests funds of \$1840 for augmented reality sandbox. Built from a kit, money for supplies. This

hands-on tool will help explain erosion, etc. Michelle Koffel motions to approve, Jordan Bain seconds

Jones/Hastings tailgate: Amber Keuhn (not present)

- Third biggest fundraiser, budgeted at \$1500. DJ & food, Friday 9/8 middle school night at Varsity game
- Tix sold on-line and cash sales tues, wed and thurs. \$12 tix (wrist band) includes: pizza, water, dessert and tix to game.
- JMart: Jennifer Beegle
- Sign-up genius going out within a week for volunteer shifts
- \$5 sketch books sold in JMart, planners sold-out
- Must have hard plastic case on your laptop - shell must be on laptop or insurance is void - in-stock at Jmart
- Staff special items can be avail. In JMart (in about 5 days)
- First Friday of every month - first Friday Spiritwear - sold in JMart.

Spiritwear: Cassie Friedman

- New XS/S JONES sweatshirt - back in stock!
- Put it out on FB through Molly Allen.

Have a great week! Next mtg on 10/9.

Notes typed by Amy Burden